



**GHG HARPARKASH COLLEGE OF
EDUCATION FOR WOMEN**

Sidhwan Khurd (Ludhiana)

NAAC Re-Accredited 'A' Grade College



Organizes

ONE DAY WORKSHOP FOR OFFICE STAFF

On the theme

“PREPARATION OF ANNUAL FINANCIAL CLAIM”

on

November 25, 2021

Patron

**Dr. Amandeep Kaur
Principal**

Convener

Dr. Manjeet Kaur

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Sidhwan Khurd (Ludhiana)-142024

REPORT

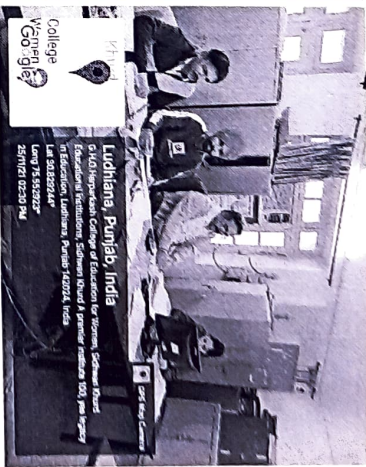
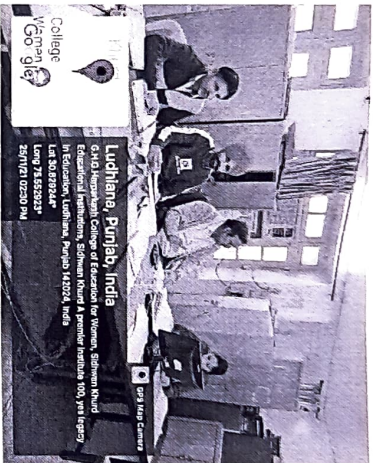
Theme	:	“Preparation of Annual Financial Claim”
Venue	:	Administrative Office
No. of Participants	:	3 (Office Staff)
Date	:	25 November, 2021
Convener	:	Dr. Manjeet Kaur, Associate Professor
Resource Person	:	Mr. Harish Kumar

One day workshop on “Preparation of Annual Financial Claim” was organized on November 25, 2021. Resource Person of the workshop was Mr. Harish Kumar (Retd. Clerk). Mr. Harish Kumar started with explaining the objectives, the qualitative characteristics that determine the usefulness of information provided in financial statements, financial position, cash flows, the elements of financial statements etc. The information that he provided was very useful and will help the administrative staff to know lot of new things and terms. Hands on experiences were also given to the participants, overall the workshop was very informative.

Concl

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Conyefter
Dr. Manjeet Kaur

Principal
G. R. G. Harparkash College
of Education for Women
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