

**G.H.G.HARPARKASH COLLEGE OF EDUCATION FOR WOMEN,
SIDHWAN KHURD LUDHIANA**

TEACHER INDUCTION PROGRAMME: 2021-22

G.H.G Harparkash College of Education for Women Sidhwan Khurd, Ludhiana conducted Teacher Induction Programme from 4th February,2022 to 12thFebruary,2022.Four new faculty members Dr.Navdeep Kaur, Dr. Geeta Kundi, Ms. Steffy and Ms. Harpreet Kaur attended the Teacher induction programme.

Following activities were done under this programme-

On the 1st day of the programme Dr. Kiran Duggal, IQAC coordinator and senior faculty member of the college informed new teachers about the vision and mission of the college and made them aware about the moral values and culture of the college.

On the 2nd day of the programme Dr. Kiran Duggal, associate professor of the college made them aware about the syllabus of each programme in which focus is on CLO AND PLO of the programme to ensure the attainment of domain-specific knowledge and skills in relation with course outcomes.

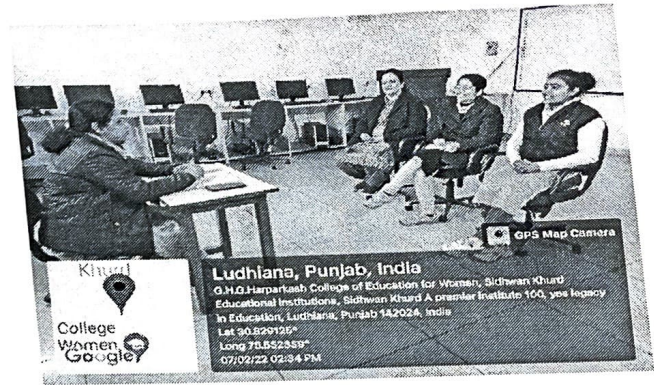
On the 3rd day Dr. Kiran Duggal, senior faculty member informed new teachers about the evaluation system (examination policy, house test, final exams, viva-voce, practical exams, or remedial teaching) programmes of the college.

On the 4th day Mrs. PushPinder Kaur, Librarian of the college made them aware about the library usage e.g., library rules, issue and return of books, library cards. free online journals, book bank, INFLIPNET facility, membership of library and maintenance of the library etc.


On the 5th day Dr.Manjeet Kaur ,associate professor of the college informed them about the staff welfare schemes like TA/DA and duty leave for attending seminar , conferences' , workshop , staff hostel facility , loan facility , advance money , provision of medical and maternity leave , farewell party , free medical services , college transport , mess and canteen facility , gym and staff welfare fund.

On the 6th day Dr.Gurwinder Singh, assistant professor of the college conducted the session and orient them about LMS (Learning management system), information about how to registered yourself in LMS, how to create batch of different subject, how to take attendance of students, how to take classes online through LMS. Sir, also informed them about the usage of LMS like how to create and send notes, pdf, audio lessons and video lesson and links of content to students.

On the 7th day Dr. Kiran Duggal, associate professor gave them orientation about different societies and clubs like literary, dramatic, fine art, sports society, ICT club, Math club etc. She informed them about the working of the different societies and introduced them with in charges of the societies. She also informed them about different clubs in the college and their working.



(Coordinator) 
Dr. Kiran Duggal


(Principal)
Dr. Amandeep Kaur