

Annual Report

2022-23

Vision:

Empowering Rural Women by Educating them; As envisioned by our Founders in 1909.

Mission:

- Ours is a premier women's Institute of Education in rural settings working since 1955 with a mission:
- To produce women professionals equipped with latest skills to meet challenges of modern world.
- To equip the prospective teachers with theoretical inputs and practical skills in Pedagogy for effective Teaching and Learning Process.
- To bring moral regeneration and to empower would-be teachers with Life Skills and Employability Skills.
- To produce competent and committed teachers with research insights.
- To inculcate values and love for culture, society and nation.

Academic Achievements

GHG Harparkash College of Education for Women, SidhwanKhurd is a Grant-in-Aid Scheme of Govt. Aided College affiliated to Panjab University, Chandigarh. The College is covered under 2F 12B of UGC and is recognized by NCTE, New Delhi.

It is a pioneer Institution located in the natural surroundings and healthy environment. The institution was established in the year 1955 and is rendering service to the Women Community in the field of Teacher Education. It offers M.Ed, B.Ed and PG Diploma in Guidance & Counselling and is approved Research Centre for Ph.D Course Work in the field of Education.

During the Session 2022-23, following no. of students were enrolled in the courses B.Ed-I- 37 students, B.Ed-II-37 students, M.Ed-I -5 students, M.Ed-II -4 students PGDGC- 13students. All students got excellent results and the pass percentage was 100%.

Infrastructure Facilities

All the classrooms are ICT enabled. Various Labs like Psychology Lab, Home Science Lab, Maths Lab, Social Studies Lab Science Lab, ICT Resource Centre Lab and Language Lab are well equipped. The library of the College is rich and automated and holds special collection in the multidisciplinary field of Education. It subscribes to E-resources and is member of INFLIBNET N-LIST Program. It provides support facilities like internet surfing and reprographic services to its readers. College has well equipped Gym. There is hostel facility for staff and students. Multipurpose seminar hall, Language Lab, auditorium, departmental store, play fields, stadium, Gurudwara Sahib and canteen are some of the resources which are shared under the same Management of Sidhwan Institutions. There is also Charitable Hospital and Ambulance service which is available for the students and

community. Sports Stadium has been designed for a better look and the upkeep of play fields is done on regular basis. 50KWp On Grid Solar Panels by TATA and 10KWp On Grid Solar Panels by Luminous were installed in the college premises to make the campus eco friendly.

IQAC

The College has active IQAC. Composition of IQAC is in compliance with NAAC. During the Session, three meetings were held with different important agendas. After discussions, action plans were prepared and further actions were taken accordingly.

IQAC meetings were held on 29th November 2022, 9th March, 2023 and 15th May, 2023.

Code of Conduct

The College is well known for its discipline. The written document of Code of Conduct was developed during this year. College defines its code of conduct for students, teachers, non-teaching staff, Principal and Management of Sidhwan Institutions. The Code of Conduct for students is printed in the college prospectus in the form of rules and regulations. It is also uploaded on website of the College. The complete Code of Conduct Policy is also uploaded on website.

Academic and Administrative Audit

IQAC conducts Academic Audit and Administrative Audit and monitor the activities of college. Under Academic audit, students' admission, student induction program, teaching learning (online or offline), organizing activities and competitions for students in different fields, organizing Capacity Building Program/ webinars for students, faculty and non-teaching staff, linkages with other Institutions, Value Added Courses, Examinations, Remedial Teaching, results, Research activities, Faculty Development programme and feedbacks are checked. Administrative audit includes ensuring decentralization to care committees, ensuring facilities to staff, welfare measures for staff and placement efforts are done.

Research Initiatives

Research Policy which was amended on 16th Jan, 2021 is being implemented in new form since then various provisions like provision of duty leave, award of appreciation and financial assistance to faculty for attending seminars, workshops were planned and amended accordingly.

College infrastructure is available to the teachers and students who are doing research work. Rich automated library, Psychology lab, ICT facilities like ICT Research Centres and Wi-fi facilities are available to the Researchers. The Researchers were also given support in the form of seed money, student leave for field work and through interactive sessions conducted on research from time to time.

Days Celebration

Various days were celebrated to teach students the importance associated with these days., Youth Day (12th August 2022), Teej Festival (30th August, 2022), Teachers Day (5th Sept. 2022), Hindi Diwas (14th Sept. 2022), Savidhan Diwas (26th November, 2022) 115th Birth Anniversary of Shaheed-E-Azam Bhagat Singh, Non-Violence Day (1st October, 2022), Founder's Day (22nd October, 2022), Lohri (13th January, 2023), G20 Youth Fortnight (15th February, 2023 to 28th February 2023) and International Women's Day

Gurupurab Celebrations

Paath Shri Japji Sahib was recited by the staff and students on the occasion of Shaheedi Diwas of Shri Guru Arjan Dev Ji. Parkashpurab of Shri Guru Nanak Dev Ji and Sri Guru Gobind Singh Ji were celebrated jointly by Sidhwan Institutions on 11th November, 2022 and 24th January, 2023 respectively.

Green Initiatives

The College has its Energy Policy which motivates the students and staff for energy management by saving energy. Other Policy initiatives includes Green Policy/ initiatives and Solid Waste Management by segregation of waste and using biodegradable waste for making manure via-vermi compost method. The liquid waste is also managed in eco-friendly way.

College is maintaining lush green lawns. It has fruit plants, medicinal plants and large number of ornamental plants which adds to the beauty of the College by giving clean and fresh look.

Rain Water Harvesting measures are in place in the Campus for managing rain water.

29 saplings were planted in the college premises by students which are being looked after by them.

Herbal Garden was established by the Eco Club and many herbal plants like Hibiscus, Tejpatta, Nirgundi, Hing, Tulsi, Cinnamon, Gurmar, Ashwagandha, Hing, Murraya, Insulin, All spice, Stevia, Bhringraj, Aloe Vera, Sanay and Moringa were planted in the garden to make aware students and staff and community about the benefits associated with the herbs.

College participated in the Annual Flower Show held at PAU, Ludhiana on 2nd March 2023 to 3rd March, 2023. College also participated in Flower Show and on the sport photography competition held at Gurudwara Sri Guru Singh Sabha, Sarabha Nagar, Ludhiana, Altogether 23 prizes were won by the college in these competitions.

Extension Lecturer was organized by Eco-Club. S. Manpreet Singh Grewal, President, National Farmer Association delivered a lecture on the theme 'Sustainable and Organic Farming' on 22nd December, 2022.

Solar Panels

50KWp On Grid Solar Panels by TATA, and 10KWp Off Grid Solar Panels by Luminous were installed in the college premises to use unconventional source of energy. The work of installation was completed on 13th May 2022.

Internship Programs

B.Ed students of Sem-I, II and III undergo pre-internship and 6 months internship programs respectively. Third semester is devoted to six months Internship Program. Before going to Internship, student's orientation workshop of two weeks was organized to acquaint them with different types of lesson planning, use of instructional media, library resources and usage, online and offline teaching, conducting test, organizing co-curricular activities, mentoring the students, counselling and demo lessons etc.. The students were also oriented about administrative tasks like organizing PTMs, preparing records and registers, managing mid day meals etc.

After completion of their Internship, discussion lessons are planned where students teach in front of college teachers and their peer group in their respective subjects. The final lessons in pedagogies are also held as per the dates allotted by the university. The observer from the outside and external examiners are deputed for the smooth conduct of final practical session.

Value Added Courses

College offered Value Added Courses on Self Management, OER, ICT Tools in Teaching and Career Counselling Skills from 16th December 2022 to 30th December, 2022 and on 'Digital Literacy & Communications Skills' from 14th March, 2023 to 25th March, 2023. Students were made aware about the ICT tools, listening skills, importance of effective communication skills and were given exposures in the Language Lab. They were also taught about MS Office, formatting techniques, superscripts and other shortcut keys.

Feedback

Student's Satisfaction Survey :

A questionnaire was prepared to get feedback from students about teachers, their teaching skills, efficiency, behavior & communication skills for the overall improvement of the systems.

Feedback was also taken from students, employers and alumni about the curriculum working of internees and about overall experiences respectively. Feedbacks were analyzed, report was prepared. The feedbacks are being uploaded every year on the college website as well as in AQAR reports.

Community Outreach Activities

The college organized free of cost Personality Development Programme from 8th September, 2022 to 30th September, 2022 for college students as well as for the girls from community.

Bhai Sahib Narain Singh ji Memorial 8th Annual Seminar on "Save Mother Earth" was organized by the Sidhwan Group of Institutions as a tribute to the Founders of Sidhwan Institutions on 22nd Oct, 2022.

A charity cum donation programme was organised by the GHG Harparkash College of education for Women Sidhwan Khurd, Ludhiana on 26th November, 2022 for the underprivileged residing in slum areas of Jagraon.

National Service Scheme (NSS) Unit of GHG Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana Organized Charity Programme for the people living in the slums at Jagraon on 26th March, 2023.

NSS Unit of the college organized Rally on 'Swachh Bharat Abhiyan' and 'Fit India Campaign' in the village Sidhwan Kalan on 31st March, 2023.

Visit to Govt. Institute for Blind (Braille Bhawan) was organized on 8th May, 2023 for B.Ed., M.Ed. and PG Diploma in Guidance and Counselling students.

NSS (National Service Scheme)

The NSS Unit of GHG Harparkash College of Education for Women, Sidhwan Khurd celebrated various days like International Youth Day (12th August, 2022), Independence Day, Azadi Ka Amrit Mahotsav Week (5th August, 2022 – 15th August, 2022), Teacher's Day (5th September, 2022), Hindi Diwas Celebration (14th September, 2022), Birth Anniversary of Shaheed Bhagat Singh (28th September, 2022), World Non-Violence Day (1st October, 2022), National Unity Day (31st October, 2022), Constitution Day (26th November, 2022), International Women Day, Martyrdom Day of Shaheed Bhagat Singh (23rd March, 2023).

NSS Unit also organized extension lecture on Secure Digital Banking on 16th November, 2022 and students activities under PUG20 Youth Fortnight (15th February, 2023 to 28th February, 2023).

Student Council

Student Council is a council of elected and volunteer students who look after the welfare measures for students and assists in various affairs of the College.

Student Support

Remedial Teaching:

- After receiving students achievement in House Test, students were divided into two groups. One group of high achiever named as booster group and the second one of low achievers named as potential group. The remedial teaching was organized where potential group was helped to understand the course content in easy way and booster group was provided with extra reference material.
- Audio lectures were recorded for blind student.
- Resource Room is established for differently abled students with facilities like wheel chair, bed, computer system with speakers, table and chair.

Placement Cell supports the students for their placements in different schools after completion of their studies.

Guidance & Counselling Cell provides counseling services to students.

Grievances Redressal Cell listens and receives students complaints and readdress them within seven days.

Anti-Ragging Cell keeps a vigil on ragging activities and discourages the same. The students are also members of different committees of the college so as to inculcate leadership qualities among them and also to bring them in the mainstream of the organization.

ICT Initiatives

Website

Update of Website is done as per the requirement of NCTE/UGC/NAAC/PU Chandigarh. The website highlights the compositions of Management, History of the College, Courses (B.Ed, M.Ed, PG Diploma in Guidance & Counseling and Ph.D Course Work) offered in the college and their syllabus, infrastructure facilities, Various Committees of the College, IQAC and its meetings, AQARs, link to library landing page, link to college You-Tube channel, link to LMS, link to registration for admission, star alumni, facilities in the College, different events organized in the College by IQAC, quality initiatives, different types of feedback forms, contact numbers, college e-mail etc.

Learning Management System

LMS is specially designed for College to facilitate the teaching learning process. It serves the purpose of assignment submission, online assessment test, attendance, sharing study method, feedback, chat between teacher and students. Teachers can also develop their own MOOC on this platform. The data is retrieved after a year. This is an excellent ICT platform for student teacher interaction. It served as medium for online classes during Covid-Pandemic.

E-content Recording Room

The College has the facility of recording the lessons of teacher as E-content for students. A room is especially devoted with modern facilities like computer system with speakers, LCD Projectors and screen as tele-prompters and Green Chroma as background. LCD light and tripod stand is used for fixing the camera and software for editing the lessons.

Teaching and Learning

In M.Ed, B.Ed and PG Diploma in Guidance & Counselling and Ph.D Course Work, ICT is extensively used in teaching students through offline or blended mode. Internet speed was upgraded to 300mbps. College Campus is wi-fi. New projectors were purchased and all classrooms are ICT enabled.

No. of Computers-67

No. of Projectors –10

Youth Training Camp-cum-Workshop

Youth Welfare Department, Panjab University, Chandigarh organised Youth Leadership and Training Camp from 8th March to 16th March 2022. B.Ed students Manpreet Kaur, Sonia Rani, Gurdeep Kaur, Sahijpreet Kaur and Manpreet Kaur attended this camp.

Capacity Building Programs/ Initiatives for students

Following Capacity Building Programs were organized for students:-

- Coaching for B.Ed entrance test was conducted through online mode from 15th July to 29th July, 2022.
- Talent Hunt Program in Fine Arts, Literary and Dramatics Activities were held for the students to explore their talents in various fields.
- Students participated in Panjab University Zonal Youth and Heritage Festival (Zone-B Education Colleges) held at SDS College of Education, Loapon, Moga from 31st October 2022 to 2nd November, 2022 and won 38 prizes by bagging 2nd Runners up trophy for the third consecutive year.
- Youth Day was observed in the college on 12th August, 2022 to highlight the issues faced by youth.
- The demonstration lessons on various teaching subjects were given by the faculty members from 16th August to 27th August, 2022 to develop interest among the learners and motivate them for active participation.
- The college organized free of cost Personality Development Programme for college students as well as girls from the community from 8th September, 2022 to 30th September, 2022.
- An essay writing competition was organized for the students on 1st October, 2022 to mark International Non-Violence Day.
- Bhai Sahib Bhai Narain Singh Memorial 8th Annual Seminar-cum-Extension on 'Save on

'Save Mother Earth': an awareness campaign and as a tribute to the Founder's of Sidhwan Institutions was held on 22nd December, 2022 which was organized by Sidhwan Group of Institutions under the aegis of Sri Guru HargobindUjagar Hari Trust, SidhwanKhurd, Ludhiana. S. Manpreet Singh Grewal, President Natural Farmer Association was the resource person.

- Research and Development Cell organized extension lecture on 19th November, 2022 on the theme basic insight in Research. Dr. Jubilee Padmanabha, Asstt. Prof. Central University, Bathinda was the resource person.
- In house seminar on TET- structure, syllabus, tips and tricks to crack PSTET/CTET was organized on 6th March, 2023.
- One day workshop on SWOT Analysis was organized on 13th March, 2023. Dr. Sarvjeet Kaur, Associate Professor was the resource person.
- Value Added Courses were organized on Communication and Digital Literacy from 14th March, 2023 to 25th March, 2023.

Trips and Tours

Trips and Excursions widen the horizons and keeping in view this objective the trip committee organized various trips for Students of B.Ed, M.Ed and PG Diploma in Guidance and Counselling students.

- A visit to movie show at PVR Cinemas, Ludhiana was organized on 24th November, 2022 for staff members and students for recreational purpose.
- Visit to Pinjore Garden and ChokhiDhani was organized on 17th March, 2023. The student and teachers enjoyed the beauty of garden and delicacy of Rajasthani food and culture.
- Visit to Government Institute for Blind (Braille Bhawan) was organized for M.Ed, B.Ed and PG Diploma in Guidance and Counselling students. Students were oriented about pedagogical practices for blind children.
- Students also visited Maharaja Duleep Singh Memorial, BassianKothi, Raikot/ Students learned about the life and history of Maharaja Duleep Singh. The visit was supervised by Dr. Jagminder Kaur.

Capacity Building Program for Teaching Staff and students

- Faculty Development Programme was organized on 17th August, 2022 in which Dr. Rohit Sharma, Director, Deptt. of Youth Welfare, Panjab University, Chandigarh acted as Resource Person.
- 115th Birth Anniversary of Shaheed-E-AzamBhagat Singh was celebrated on 18th September, 2022. A Symposium was organized to mark the occasion. Dr. Shally, Associate Professor and Dr. Gurwinder Singh, Asstt. Professor were the resource person for the event.
- Bhai Sahib Bhai Narain Singh Memorial 8th Annual Seminar –cum-Extension Lecture on 'Save Mother Earth': an awareness campaign and as a tribute to the Founders' of Sidhwan Institutions was held on 22nd December, 2022 which was organized by

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- NSS Unit and IT Club organized an extension lecture on 'Secure Digital Banking was delivered by Ms. Megha Sharma, Location Manager, HDFC Bank, Ludhiana on 16th November, 2022.
 - A workshop on the 'Usage of LMS' was organized on 16th November, 2022 Dr. Gurwinder Singh, Asstt. Professor acted as resource person.
 - A National seminar on the theme 'Paradigm Shift in Learning Content and Experiences for Futuristic Education was organized by the college on 23rd February, 2023. Prof. and Fellow, NIEPA, S.P. Malhotra, Prof. Jatinder Grover, Dean, Student Welfare, Mr. Gaurav were the resource person.
 - One Day National seminar was organized on 24th March, 2023 to commemorate the martyrdom day of Shaheed Bhagat Singh, Rajguru and Sukhdev, Dr. Gurwinder Singh, Asstt. Professor was the resource person.
- A workshop cum yoga session was organized by the college to celebrate International Yoga day on 21st June, 2023.

Capacity Building Program / Initiatives for Non-teaching Staff

A workshop was organized for non-teaching staff on 17th March, 2023 on the theme Communication Skills. Mrs. Amandeep Kaur Sidhu acted as resource person

Welfare Measures and Facilities for Staff

A Healthy Organizational Culture of a workplace certainly fosters staff loyalty and makes all feel valued. It motivates the staff to perform their duties to optimum level.

Female teachers of the college are given the facility to reside in Working Women Hostel in the Campus premises.

Staff and students avail the facilities and services offered by Charitable Hospital at SidhwanKhurd which is run by Sidhwan Trust.

Supporting Staff (Class-IV Employees) have been given free residential facility.

Mess facility is availed by the staff at nominal charges.

College provides free tea to the supporting staff of the College.

Trips and tours were organized for the teaching and non-teaching staff to break the monotony from regular routine.

All farewell and welcomes lunches are organized and enjoyed together, by teaching and non-teaching staff.

Financial support is provided to staff by the Institution in the form of advance loans.

Professional Growth

The College facilitates the professional growth of the teachers. Duty leave is sanctioned for attending Seminars, Workshops, Orientation Courses, Refresher Courses, Short term courses and to deliver Invited lectures. Nominal financial assistance is also provided.

Positions held and Awards Received

Dr. Amandeep Kaur, Principal, GHG Harparkash College of Education for Women, Sidhwan Khurd is

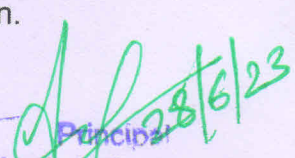
- Member, Board of Studies, Panjab University, Chandigarh.
- Added Member, Faculty of Education, Panjab University, Chandigarh

- **NAAC Assessor**
 - Conducted institutional assessments, and evaluations as part of the National Assessment and Accreditation Council (NAAC).
 - Evaluated the quality and effectiveness of academic and administrative processes, providing recommendations for improvement.
- NAAC Accreditation Ambassador under PARAMARSH Scheme.
- Supervising Ph.D Research Scholars.
- Principal Dr. Amandeep Kaur was honoured by Guru Gobind Singh Study Circle, Ludhiana for her distinguished services in the field of inculcating social and moral values among the students.
- Award of honour was given to Dr. Gurwinder Singh, Asstt. prof. and Dr. Jagminder Kaur, Asstt. Prof. by Guru Gobind Singh Study Circle Ludhiana for their services to students in the field of moral education.
- Dr. Sarvjeet Kaur performed the duty of Administrative officer in the Youth Leadership and Training Camp organized by Youth Welfare Department, Panjab University, Chandigarh and received award of appreciation by Hon'ble V.C. Raj Kumar for her services to Youth Welfare Department, Panjab University, Chandigarh.

The college is continuously working to endure quality in all its policies, procedures and implementations. We are committed to accelerate our efforts towards perfection.



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Principal
G.H.G. Harparkash College
of Education for Women
SIDHWAN KHURD (Ldh.)