

**GHG HARPARKASH COLLEGE OF EDUCATION FOR WOMEN
Sidhwan Khurd (Ludhiana)**

**AGENDA
of
Internal Quality Assurance Cell (IQAC) meeting
to be held on 28.12.2020**

All the members of IQAC are requested to attend the online meeting to be held on 28th December, 2020 at 10.00 am. The broad Agenda of the Meeting is **Resource Mobilization**, which will be discussed in the light of all seven Criteria. The Agenda points are as follows:

Criterion 1: Curricular Aspect:

Agenda Point:

- To facilitate Human Resource Development of Students.

Criterion 2 Teaching Learning & Evaluation

Agenda Point:

- Students Satisfaction Survey
- Internship for Development of Skills

Criterion 3: Research and Outreach Activities

Agenda Point:

- To update the existing Research policy for faculty's development.
- To organize programme for Community.
- Sensitization of students towards social issues.

Criterion 4: Infrastructure and & Learning Resources

Agenda Point:

- Online courses for Students
- E Content development workshop for Faculty.

Criterion 5: Student Support & Progression

Agenda Point:

- Skill Enhancement Initiatives to develop student resources.

Criterion 6: Governance, Leadership and Management

Agenda Point:

- Capacity Building programme for developing Resources of Non Teaching Staff.

Criterion 7: Institutional value and Best Practices

Agenda Point:

- To develop Community Resources.
- Working on Quality Mandates given by UGC.
- Enhancing Green Landscaping in campus.
- Extension Lecture on Energy Audit.


IQAC Coordinator


Principal
IQAC Chairperson

GHG HARPARKASH COLLEGE OF EDUCATION FOR WOMEN
Sidhwan Khurd (Ludhiana)

IQAC MEETING
28-12-2020

PROGRAMME

- | | | | |
|-----|---|---|--|
| 1. | Joining of Meeting | : | 10.00 am. – 10.15 am. |
| 2. | Introduction of Meeting | : | 10.15 am. – 10.20 am. |
| 3. | Welcome by the Principal
Dr. Amandeep Kaur | : | 10.20 am. – 10.25 am. |
| 4. | Introduction of Agenda by
By Dr. Kiran Duggal | : | 10.25 am. – 10.40 am. |
| 5. | Reflections by External Expert
i) Prof. Khushvinder Kumar
ii) Prof. Mohammad Rafi | : | 10.40 am.-10.55 am
10.55 am- 11.10 am |
| 6. | Reflections by Community
Representatives
i) ER. Sanjeev Sood
ii) Dr. Purshotam Singh | : | 11.10 am. – 11.20 am.
11.20 am. – 11.30 am. |
| 7. | Reflections by Employers
i) Dr. Puneet Sohi
ii) Mr. Pawan Sood | : | 11.30 am. – 11.40 am.
11.40 am. – 11.50 am. |
| 8. | Reflections by Alumni Representatives
Mrs. Bhupinder Kaur | : | 11.50 am. – 12.00 noon |
| 9. | Reflections by Students Representatives
i) Ms. Disha,
ii) Ms. Manali Dubey
iii) Ms. Hardeep Kaur | : | 12.00 – 12.10 pm. |
| 10. | Discussion by IQAC Member | : | 12.10 pm. – 12.20 pm. |
| 11. | Presidential Remarks
Dr. Hardip Singh Sur, Manager
SGHGU Hari Trust, Sidhwan Khurd | : | 12.20 pm. – 12.30 pm. |
| 12. | Vote of Thanks
by Dr. Sarvjeet Kaur | : | 12.30 pm. – 12.35 pm. |

GHG HARPARKASH COLLEGE OF EDUCATION FOR WOMEN
Sidhwan Khurd (Ludhiana)

Resolution of 28th Dec, 2020

Minutes of the online meeting of Internal Quality Assurance Cell
(IQAC) held on 28.12.2020 at 10.00 AM

Members Present:

Dr. Amandeep Kaur, Chairperson, IQAC (Principal G.H.G Harparksh College of
Education for Women)
Dr. Seema Chopra, Administrative Officer
Dr. Kiran Duggal, Coordinator, IQAC
Dr. Hardip Singh Sur, Manager SGHGU Hari Trust, Sidhwan Khurd

Faculty Members Present

Dr. Manjeet Kaur
Dr. Sarvjeet Kaur
Dr. Shally
Dr. Gurwinder Singh
Dr. Jagminder Kaur
Dr. Jaspreet Kaur
Dr. Ajay Kumar

Technical Staff:

Mrs. Manpreet Kaur
Mrs. Harmmeet Kaur

External Expert

Prof. Mohammad Rafi
Dr. Khushwinder Kumar

Community Representatives

Er. Sanjeev Sood
Dr. Purshotam Singh

Employers

Mrs. Jatinder Kaur
Mr. Pawan Sood

Alumni Representatives

Mrs. Bhupinder Kaur

Students Representatives

Ms. Disha,
Ms. Manali Dubey
Ms. Hardeep Kaur
Ms. Harsimran Kaur

Dr. Amandeep Kaur, Principal, GHG Harparkash College of Education for Women, Sidhwan Khurd welcomed the invitees. Dr. Seema Chopra, IQAC Coordinator welcomed the members to the meeting once again and presented Action taken Report.

AGENDA POINTS :

Criterion1: Curricular Aspect:

Agenda Point:

- To facilitate Human Resource Development of Students.

IQAC Resolve:

- (i) Value Added Courses should be provided to the students to develop their potentialities.
- (ii) An orientation/ Student Induction Program and Teacher Orientation/Induction Program as usual will be organized.
- (iii) Take feedback from Students and Teachers.
- (iv) To improve services to students Learning Management System can be purchased and launched.
- (v) Wi-Fi signal should be reachable to all the corners of main building.

Criterion 2 Teaching Learning & Evaluation

Agenda Point:

- Students Satisfaction Survey
- Internship for Development of Skills.

IQAC Resolve:

- (i) Entry level testing of new students should be done.
- (ii) Conduct Student Satisfaction Survey.
- (iii) Organize workshops to enhance skills among prospective teachers.

Criterion 3: Research and Outreach Activities

Agenda Point:

- To update the existing Research policy for faculty's development.
- To organize programme for Community.
- Sensitization of students towards social issues.

IQAC Resolve:

- (i) Hold a staff meeting to renew the Research Policy of the College.
- (ii) Some charity activities can be organized as Community Outreach Program.
- (iii) Organize lectures on some social issues.
- (iv) Webinar can be organized on Research Publication

Criterion 4: Infrastructure and & Learning Resources

Agenda Point:

- Online courses for Students
- E Content development workshop for Faculty.

IQAC Resolve:

- (i) In house workshop for e-content Development should be organized.
- (ii) Motivate students to attend MOOCS on 'SWAYAM'.

Criterion 5: Student Support & Progression

Agenda Point:

- Skill Enhancement Initiatives to develop student resources.

IQAC Resolve:

- (i) Organize capacity building workshops for students.
- (ii) Organize workshop on 'SWOT Analysis' and e-content Development.

Criterion 6: Governance, Leadership and Management

Agenda Point:

- Capacity Building Program for developing Resources of Non Teaching Staff.

IQAC Resolve:

- (i) Some Capacity Building Programs can be organized for non-teaching staff also.

Criterion 7: Institutional value and Best Practices

Agenda Point:

- To develop Community Resources.
- Working on Quality Mandates given by UGC.
- Enhancing Green Landscaping in campus.
- Extension Lecture on Energy Audit.

IQAC Resolve:

- (i) The Institution can serve the community by organizing some free courses and activities.
- (ii) The project team of 'PARAMARSH' will help the mentee Institutions to conduct various activities.
- (iii) Add more seasonal plants to the Green Landscaping of the college.


IQAC Coordinator


Principal
IQAC Chairperson



GHG HARPARKASH COLLEGE OF EDUCATION FOR WOMEN
Sidhwan Khurd (Ludhiana)

ACTION TAKEN REPORT

of

Internal Quality Assurance Cell (IQAC) meeting held on
28.12.2020

Members Present:

Dr. Amandeep Kaur, Chairperson, IQAC (Principal G.H.G Harparkash College of Education for Women)

Dr. Seema Chopra, Coordinator, IQAC

Dr. KiranDuggal, Administrative Officer

Dr. Hardip Singh Sur, Manager SGHGU Hari Trust, Sidhwan Khurd

Faculty Members Present

Dr. Manjeet Kaur

Dr. Sarvjeet Kaur

Dr. Shally

Dr. Gurwinder Singh

Dr. Jagminder Kaur

Dr. Jaspreet Kaur

Dr. Ajay Kumar

Technical Staff:

Mrs. Manpreet Kaur

Mrs. Harmeet Kaur

External Expert

Prof. Mohammad Rafi

Community Representatives

Er. Sanjeev Sood

Dr. Purshotam Singh

Employers

Dr. Puneet Sohi

Mr. Pawan Sood

Alumni Representatives

Mrs. Bhupinder Kaur

Students Representatives

Ms. Disha,

Ms. Manali Dubey

Ms. Hardeep Kaur

Criterion 3: Research and Outreach Activities

Agenda Point:

- To update the existing Research policy for faculty's development.
- To organize programme for Community.
- Sensitization of students towards social issues.

Action Taken

12. Research Policy of Institution was improved and updated on 16th Jan, 2021.
13. Community outreach program was organized in form of visit and Charity to 'Manukhta di Sewa Society' on 16th Feb, 2021.
14. Teaching and Non-teaching staff Participated in 'Kisaan Andolan Dharna' at Chowkiman against Farm Laws enacted by Govt. of India on 16th Jan, 2021.
15. A lecture on theme 'Choose to Challenge' was organized to sensitize students towards social issue of Gender Inequality on International Women's Day on 8th March, 2021.
16. Two days National Webinar on 'Nuances of Academic Writing and Research Publications' was organized from 24th Feb to 25th Feb, 2021.

Criterion 4: Infrastructure and & Learning Resources

Agenda Point:

- Online courses for Students
- E Content development workshop for Faculty.

Action taken

17. A Workshop on E Content development was organized for faculty.
18. 6 students registered themselves for MOOCS on 'SWAYAM'.

Criterion 5: Student Support & Progression

Agenda Point:

- Skill Enhancement Initiatives to develop student resources.

Action taken

19. Skill Enhancement initiatives were taken for students by organizing 7days capacity building and skill enhancement workshop was organized for the students from 19th Jan, 2021 to 27th Jan, 2021.
20. E Content Development workshop was organized for students from 28th Jan, 2021 to 30th Jan, 2021.
21. Workshop on SWOT analysis was organized for students on 15th & 16th Jan, 2021.

Criterion 6: Governance, Leadership and Management

Agenda Point:

- Capacity Building programme for developing Resources of Non Teaching Staff.

Action Taken

22. Capacity Building programme was organized for Office staff from 18th Jan, 2021 to 21st Jan, 2021.
23. Capacity Building programme was organized for supporting staff on 16th Jan, 2021.

Criterion 7: Institutional value and Best Practices

Agenda Point:

- To develop Community Resources.
- Working on Quality Mandates given by UGC.
- Enhancing Green Landscaping in campus.
- Extension Lecture on Energy Audit.

Action Taken

24. To serve the community One Month free of cost certificate course in Basics of Computers and Stitching & Embroidery were started in College Campus from 23rd Feb to 24th March, 2021.
25. PARAMARSH Project Team focused on Mentee institutions' activities for preparation of NAAC.
26. Green Landscaping is enhanced.

The meeting came to end by thanking all the members for their constructive suggestions and for sparing their time for this academic accomplishment.


IQAC Coordinator


Principal
IQAC Chairperson