



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|-----------------------------------------------|-----------------------------------------------------------------|
| 1. Name of the Institution | G.H.G. HARPARKASH COLLEGE OF EDUCATION FOR WOMEN, SIDHWAN KHURD |
| Name of the head of the Institution | Dr. Amandeep Kaur |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 01624234941 |
| Mobile no. | 6239997177 |
| Registered Email | ghgh_sidhwankhurd@yahoo.co.in |
| Alternate Email | dramandeep24@gmail.com |
| Address | V.P.O.- Sidhwan Khurd, Tehsil- Jagraon District - Ludhiana |
| City/Town | Ludhiana |
| State/UT | Punjab |
| Pincode | 142024 |

| 2. Institutional Status | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------|-------|------|----------------------|----------|--|-------------|-----------|---|---|-------|------|-------------|-------------|---|---|------|------|-------------|-------------|
| Affiliated / Constituent | | | Affiliated | | | | | | | | | | | | | | | | | | | | | | |
| Type of Institution | | | Women | | | | | | | | | | | | | | | | | | | | | | |
| Location | | | Rural | | | | | | | | | | | | | | | | | | | | | | |
| Financial Status | | | Self financed and grant-in-aid | | | | | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | | | Dr. Seema Chopra | | | | | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | | | 01624234941 | | | | | | | | | | | | | | | | | | | | | | |
| Mobile no. | | | 9417742601 | | | | | | | | | | | | | | | | | | | | | | |
| Registered Email | | | ghgh_sidhwankhurd@yahoo.co.in | | | | | | | | | | | | | | | | | | | | | | |
| Alternate Email | | | drseemachopra@gmail.com | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | | http://www.sidhwankhurdeducation.com/sites/default/files/download_files/AQAR%202017-18%20.pdf | | | | | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | | | Yes | | | | | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | | http://www.sidhwankhurdeducation.com/sites/default/files/download_files/COLLEGE%20CALENDAR%202018-19.pdf | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>86.40</td> <td>2003</td> <td>29-Apr-2003</td> <td>28-Apr-2008</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.38</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2022</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 1 | A | 86.40 | 2003 | 29-Apr-2003 | 28-Apr-2008 | 2 | A | 3.38 | 2017 | 30-Oct-2017 | 29-Oct-2022 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | | | | | | | |
| 1 | A | 86.40 | 2003 | 29-Apr-2003 | 28-Apr-2008 | | | | | | | | | | | | | | | | | | | | |
| 2 | A | 3.38 | 2017 | 30-Oct-2017 | 29-Oct-2022 | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | | | 25-Jul-2018 | | | | | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | | | | | | | |

Quality initiatives by IQAC during the year for promoting quality culture

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
|-----------------------------------------------|------------------|---------------------------------------|
| IQAC Meeting | 04-Sep-2018 1 | 17 |
| IQAC Meeting | 19-Nov-2018 1 | 17 |
| IQAC Meeting | 07-Mar-2019 1 | 17 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|------------------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Youth Festival Achievements Group Shabad (3rd Prize), Group Song (2nd Prize), Geet (2nd Prize), Poster Making (3rd Prize), Debate (1st Prize), Muhavaredar Vartalap (3rd Prize), Poem Recitation (3rd Prize), Skit (1st Prize), Mime (1st Prize), Bhand (1st Prize), Mimicry (1st Prize), Histrionics (3rd Prize), Haritage Quiz (3rd Prize), Naala Making (1st Prize)

Sports Achievements Panjab University Inter College Kho-Kho Championship - Gold Medal, Panjab University Inter College Athletics (Javelin Throw - Silver Medal)

Educational Tours and Trips 1. Edu. Trip in the remembrance of 150th Birth anniversary of Mahatma Gandhi to Kurukshetra on 1st October, 2018. 2. A trip to Shaheed Bhagat Memorial Museum, Khatkad Kalan, Gurudwara Sahib Machhiwara on 12th January, 2018. 3. Teacher Student participated StartupIndia Punjab Yatra at Khalsa college for Women, Ludhiana on 25th January, 2019. 4. Trip organized to Anandpur Sahib, VirasatEKhalsa, Mapple Jungle Camp on 14th March, 2019. 5. M.EdB.Ed students visited schools for deaf Tagore Nagar, Ludhiana on 24th April, 2019. 6. Visit to Bal Ghar Dham, Talwandi Khurd, Ludhiana on 4th May, 2019.

Organising Extension Lectures / Seminars / Workshops 1. Ext. Lecture by S. Ram Singh (SDM Jagraon) Drug Abuse on 14th December, 2018. 2. Extension Lecture on positive thinking by Dr. Gurwinder Singh on 13th January, 2019. 3. Two day workshop organized for school teachers on 2nd - 3rd June, 2019. 4. Two day international workshop on inculcation of life skills among adolescents sponsored by Lions Club, Jagraon mid-town distt. 321-F & Lions club international foundation on 11th - 12th April, 2019. 5. National Seminar on theme Alienation of Students of Punjab from Higher Education was organized on 26th February, 2019. 6. Yoga Session conducted by Dr. H.S Sur SGHGU Hari Trust on 14th January, 2019.

Rallies for Community Awareness 1. Cleanliness drive conducted in Vill. Gurudwara Sahib Sidhwan Khurd & College Campus on 13th January, 2019. 2. Cleanliness drive conducted in Vill. Gurudwara Sahib Sidhwan Khurd & College Campus on 13th January, 2019.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To participate in Panjab University Inter College Sports Competition | • Panjab University Inter College KhoKho Championship Gold Medal, Panjab University Inter College Athletics (Javelin Throw Silver Medal) |
| Participation in Youth Festival | • Group Shabad (3rd Prize), Group Song (2nd Prize), Geet (2nd Prize), Poster Making (3rd Prize), Debate (1st Prize), Muhavaredar Vartalap (3rd Prize), Poem Recitation (3rd Prize), Skit (1st Prize), Mime (1st Prize), Bhand (1st Prize), Mimicry (1st Prize), Histrionics (3rd Prize), Haritage Quiz (3rd Prize), Naala Making (1st Prize) |
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

| | |
|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 27-Feb-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>1. SMS gateway to send important notifications to different stakeholders of the college. 2. Upgradation of the college website with special importance to MIS. 3. Communication of important information to general public through website and conventional notices. 4. Installation of GS Library Management software in college library for better management 5. All Administrative offices like Principals office, clerical office and Public Relation office are equipped with Management Information System. 6. The college has MIS to facilitate academic and administration functioning. The information is computerized and the entire database relating to academic and administrative aspects is available. It gives detailed student information, faculty information and salary account system, admission records of evaluation, which can be retrieved as and when required from the computer data storage device.</p> |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- Our college is running three courses i.e. B.Ed Course (Undergraduate course) M.Ed Course (Post graduate course) Post graduate Diploma in Guidance & Counselling (1 year) • Review of previous year activities with Advisory committee & senior members of IQAC for introducing new activities. • Preparation of semester wise college calendar as per university calendar (meeting with advisory council, senior members of IQAC) keeping in view the annual calendar of the Panjab University meant for B.Ed & M.Ed course. • Monitoring Committee meeting regarding the session planning, formulating academic and non-academic calendar activities, time table, schedule for teaching practice (Demo, Micro, Simulated and Macro), correspondence with teaching practice schools, schedule for House Examination, criterion for

Continuous and Comprehensive Evaluation of the students for imparting quality education • Allocation of work by the Principal in the order book for the full session. • Framing of different time tables (teacher wise, section wise, consolidated time table keeping in view the students enrolled in different courses. • Orientation to all the students on the opening day of each course after the admission process is over. • Flexibility in choice of subjects and medium of instructions & flexibility in imparting instructions. • Implementation of month wise teacher Day incharge duty list for the smooth conduct of classes and for conducting various functions organized by different societies like Literary, Dramatic, Fine Arts, Eco Club (Vermi Compost Unit established in college), Sports Club, ICT club etc. • Organizing inter-house competition in literarcy, dramatic, fine arts and sports activities for the talent search and for the selection of different office bearers of the different societies. • Tutorial, Pre-internship-I and II and internship programme for prospective teacher. • Organising demo lessons in different subject by subject teachers • Conducting micro, macro lesson (simulated and real teaching). Preparation & implementation of teaching schedule with school authorities by college teaching practice committee. • Feedback from the mentor teacher during internship regarding selection of topic, writing the instructional objective in proper way, testing of entering behavior, subject matter to be taught efficient use of teaching aids, evaluating and giving feedback • Organizing extension lectures, morning talk, Days celebration (Founders Day, National & International Day) to inculcate among prospective teachers the values like World Vision Wisdom, Tolerance, Sense of Responsibility and work culture, Self-control, Self-respect, Truthfulness, Enthusiasm. • Personality Development Programme launched to enhance the overall personality of students with special emphasis on communication skill, interview skill and other professional competencies. • Wi-Fi facility for students and staff. Sharing you tube videos, screen shots of current news and sharing web site links of e content by the subject teachers. • Ample use of ICT (Academic & Non-academic) for curriculum delivery during Internship programmes, class Seminars etc. by the teachers and students. • Smart board used by the students and staff to deliver the lessons. • Automated Library operations for staff and students. • Emphasis on Strategy Planning, Organizational Skills, Managerial Skills, Decision Making, Leadership, ICT etc. for the quality education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------------------------------------|-----------------|-----------------------|----------|------------------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|-------------------------------------------|--------------------------|-------------------------------------------------------|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate

Diploma Course

No Data Entered/Not Applicable !!!

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|-----------------------------------------------------------|
| MEd | Education | 5 |
| BEd | Education | 49 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | No |
| Employers | Yes |
| Alumni | Yes |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)**Feedback Obtained**

• Quality improvement in Micro-teaching cycle as well as Macro teaching through repeated cycles is conducted repeatedly to bring quality improvement in the teaching of pupil teachers. Every pupil teacher is thoroughly observed and supervised by the teacher educators and the peer group. The pupil teachers are given feedback in the form of suggestions.

• Feedback by the mentor teacher during internship regarding the appropriate method of teaching to be used in classroom, preparing relevant teaching aids, improvement of black board writing, proper management of class and using appropriate technique of recapitulation in order to stimulate and reinforce the teaching of pupil teachers. Assigning grades in Discussion lesson

• Conducting class wise test (monthly), semester wise, House test (university pattern)

• Marking of answer sheets and showing to the students

• Submission of Award lists to the evaluation committee of the college

• Remedial teaching /Assignments on the basis of performance in exam

• Identification of learning difficulties faced by students

• Seeking suggestions regarding methods of teaching to be adopted in the classroom

• Special attention to the the students secure good marks by announcing their names in the class and giving prizes on Annual Prize distribution function and college colour at convocation day.

• Identification of underachievers and giving them extra assignments to improve their performances.

• Use of ICT for maintenance of records house exams .

• Uploading the internal assessment of the students subject-wise, class wise, semester wise to Panjab university chandigarh. Assessment of the performance of students through ICT data.

• Seeking, utilizing, analyzing written feedback for qualitative improvement in the academic and non-academic activities along with

other aspects on the following Self-made proformas: 1. Self-made proformas to rate Micro Teaching Practice (in Simulation) 2. Self-made proformas to rate Macro Teaching Practice (in Simulation) 3. Self-made proformas to rate Real Teaching Practice (in Schools) 4. Self-made proformas to rate College Level Activities and Competitions. 5. Self-made proformas to rate Academics 6. Self-made proformas to rate Teachers 7. Self-made proformas to rate student teachers by the Principals and Subject Teachers of Teaching Practice Schools • Verbal feedback 1. From the Website of the college 2. Through E-mail 3. By Postal Mailing 4. Through Suggestion Boxes(at different places) 5. On Visitors Register 6. Alumni meetings 7. Comments of the students in the placement registers 8. Working of Grievance Redressal cell, Anti Ragging cell, Sex harassment cell (at work place), guidance and counselling cell, placement cell for taking the feedback. • Regular meetings by the principal with the staff members for seeking feedback for the overall development of the institution student, alumni, teaching staff, stakeholders, employers • Holding Annual Review meeting of the previous academic session once in a year to discuss major outcomes and loopholes of the previous session and for strengthening of new academic session . • Interaction of Principal with the class representatives, members of the students' Council and Youth club to seek their feedback on various curricular and co-curricular activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BEd | General | 100 | 52 | 52 |
| MEd | General | 50 | 7 | 7 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2018 | 105 | 27 | 4 | 0 | 10 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| 14 | 14 | 69 | 4 | 2 | 3141052 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by learners • To decrease the student drop-out rates • To prepare students for the competitive world

Every year, orientation sessions are organised for students of all the classes to explain the designing and implementation of the mentoring system of the college. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the IQAC. Teachers maintain the records of class tests/surprise tests, attendance records, records of student seminars etc. related to the reviewing of the performance of the students. Teachers maintain interaction with students through individual meetings, tutorials, social networking sites. Teachers identify the problems faced by students and try to solve the related issues. Outcome of mentoring system as follows: 1. Significant improvement in the teacher-student relationship has been observed. 2. Students of (2018-2019) batch have qualified UGC-NET, PSET and CTET examinations. 3. Students have participated in Punjab University Zonal and Inter Zonal Level Youth festival. They have also won prizes in poster presentations, quiz competitions, debates and other contests. 4. Students have been placed in prestigious schools. 5. Students have participated in Punjab University Skill in Teaching and teaching aid preparation competitions at Zonal and Inter Zonal Level. They have also won prizes in different subjects. 6. Students have shown outstanding performance in sports tournaments. College has been declared as champion in inter college Kho-Kho championship of Punjab University, Chandigarh.

| | | |
|------------------------------------------------|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 132 | 14 | 1:9 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| 12 | 11 | 1 | 0 | 11 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------|
| 2019 | Dr. Amandeep Kaur | Principal | Award of Appreciation |
| 2019 | Dr. Shally | Assistant Professor | Award of Appreciation |
| 2019 | Dr. Sarvjeet Kaur | Assistant Professor | Best Poster Presentation |

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| BEd | B.Ed. | 1 | 29/12/2018 | 02/05/2019 |
| MEd | M.Ed. | 4 | 01/06/2019 | 06/12/2019 |
| MEd | M.Ed. | 1 | 29/12/2018 | 08/04/2019 |

| | | | | |
|---------------------------|-------|---|------------|------------|
| MEd | M.Ed. | 2 | 01/06/2019 | 28/08/2019 |
| MEd | M.Ed. | 3 | 29/12/2018 | 10/04/2019 |
| BEd | B.Ed. | 2 | 01/06/2019 | 02/10/2019 |
| BEd | B.Ed. | 3 | 13/12/2018 | 20/06/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The process of internal evaluation is made known to all the stakeholder. IQAC and internal evaluation committee plays an important role in disseminating information about the entire evaluation process. The following reforms for continuous internal evaluation are as under: • Monthly tests, Student Seminars, Group discussions, PowerPoint presentations, debate competition, dissertations, short-term field tours and report preparation, Projects on different topics related to the syllabus, assignments and presentations. • For teaching skill enhancement, the prospective teachers are exposed to rigours training in teaching i.e. demonstrations lessons by teachers, Simulated teaching sessions, teaching aid preparation competitions, 6 months internship programme and discussion lessons. The students' performance are evaluated on the basis of their active participation and achievements in the all the mention activities. • The students participate in the various activities i.e. literary, dramatics, fine arts and sports and their performance is continuously evaluated by the incharges of these societies. • Internal examination: During the house test the pattern of university examination is being followed. After the evaluation of the answer sheet every faculty member clear the doubts and suggest students for further improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the session IQAC prepare date wise academic calendar including all the activities for the whole session i.e. curricular, co-curricular, house test, university examination, winter and summer breaks, educational tours, workshops, seminars and conferences etc. utmost efforts are made by the college to strictly adhere to the academic calendar. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice boards, staff notice boards, college website and also verbally by the faculty members. College conducts internal assessment of students and students are well informed about these internal examinations well in advance by the evaluation committee. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sidhankhurdeducation.com/page/results>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| | | | | | |

| | | | | | |
|---------------------------|-----|---------|-----|-----|-----|
| B.Ed. | BEd | General | 105 | 105 | 100 |
| M.Ed. | MEd | General | 27 | 27 | 100 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-------------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|--------------------------------------------------------|------------------------------------------------------|------------|
| Alienation of students of Punjab from Higher Education | G.H.G Harparkash College of Education, Sidhwan Khurd | 23/02/2019 |
| Life Skills among Adolescents | Lions Club, Jagraon | 11/04/2019 |
| Save Mother Earth | S.G.H.G.U Hari Trust | 31/10/2018 |
| Faculty Development Workshop | G.H.G Harparkash College of Education, Sidhwan Khurd | 04/06/2018 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| | |
|--------------------------------------------------------|-------------------------|
| Name of the Department | Number of PhD's Awarded |
| Department of Education, Panjab University, Chandigarh | 3 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National | Education | 1 | 5.5 |
| International | Education | 5 | 5.43 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Education | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-------------------------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-------------------------------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 24 | 27 | 0 | 3 |
| Presented papers | 11 | 29 | 0 | 0 |
| Resource persons | 1 | 1 | 1 | 7 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|
|-------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|

| | | | |
|------------------------------------------|-----|---|----|
| Orientation on Resume Writing | NSS | 2 | 50 |
| Orientation on Digital Banking Awareness | NSS | 2 | 50 |
| Rally on Drug Abuse | NSS | 2 | 50 |
| Extension Lecture | NSS | 2 | 50 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|------------------------------|
| Poster in e-form | Recognition | CTE | 50 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|---------------------------------------------|----------------------|----------------------------------------------------|----------------------------------------------------|
| Swachh Bharat | S.G.H.G.U. Hari Trust | Cleanliness Drive | 16 | 75 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|-------------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|----------------------------------|----------------------|---------------------------------------------------------------------------------|---------------|-------------|-------------|
| B.Ed. Teacher Training Programme | Internship | Jatindera Greenfield School, GurusarSudhar | 01/08/2018 | 30/11/2018 | 1 |
| B.Ed. Teacher Training Programme | Internship | Baba Ishar Singh Nanaksar Sen. Sec. Public School, Ludhiana | 01/08/2018 | 30/11/2018 | 1 |

| | | | | | |
|----------------------------------|------------|----------------------------------------------|------------|------------|---|
| B.Ed. Teacher Training Programme | Internship | Govt. Sen. Sec. School, Gagg Kalan | 01/08/2018 | 30/11/2018 | 3 |
| B.Ed. Teacher Training Programme | Internship | Sikh Girls Sen. Sec. School, Sidhwan Khurd | 01/08/2018 | 30/11/2018 | 5 |
| B.Ed. Teacher Training Programme | Internship | G.H.G Public Sen. Sec. School, Sidhwan Khurd | 01/08/2018 | 30/11/2018 | 6 |
| B.Ed. Teacher Training Programme | Internship | Harvest International School, Jassowal | 01/08/2018 | 30/11/2018 | 2 |
| B.Ed. Teacher Training Programme | Internship | Police Public School, Bharowal Kalan | 01/08/2018 | 30/11/2018 | 1 |
| B.Ed. Teacher Training Programme | Internship | Adarsh Kanya Sen. Sec. School, Jagraon | 01/08/2018 | 30/11/2018 | 3 |
| B.Ed. Teacher Training Programme | Internship | G.H.G Academy, KotheBaggu, Jagraon | 01/08/2018 | 30/11/2018 | 2 |
| B.Ed. Teacher Training Programme | Internship | Camp Khalsa Sen. Sec. School, Mohi | 01/08/2018 | 30/11/2018 | 1 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------------------------------|--------------------|--------------------|-----------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| 1336389 | 1336389 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------------------------------------|-------------------------|
| Classrooms with LCD facilities | Existing |
| Seminar Halls | Existing |
| Laboratories | Existing |
| Class rooms | Existing |
| Campus Area | Existing |
| Seminar halls with ICT facilities | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|--------------------------------|-------------------------------------------|--------------------------------------------------------|--------------------|
| GS Library Management Software | Fully | 2019.2.7.1212© copyright 2019 GillSoft Pvt. Ltd. | 2015 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|--------|-------------|-------|---------|--------|
| | | | | | | |
| Text Books | 5101 | 780040 | 218 | 18899 | 5319 | 798939 |
| Reference Books | 504 | 221000 | 2 | 2095 | 506 | 223095 |
| e-Books | 3135000 | 5900 | 0 | 0 | 3135000 | 5900 |
| Journals | 34 | 22520 | 0 | 0 | 34 | 22520 |
| e-Journals | 6000 | 5900 | 0 | 0 | 6000 | 5900 |
| Digital Database | 1 | 72000 | 0 | 0 | 1 | 72000 |
| CD & Video | 39 | 0 | 1 | 0 | 40 | 0 |
| Library Automation | 1 | 72000 | 0 | 0 | 1 | 72000 |
| Weeding (hard & soft) | 21 | 0 | 8 | 0 | 29 | 0 |
| Others (specify) | 8 | 11952 | 8 | 13600 | 16 | 25552 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 57 | 45 | 57 | 4 | 2 | 4 | 1 | 4 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 57 | 45 | 57 | 4 | 2 | 4 | 1 | 4 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 646143 | 646143 | 690246 | 690246 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has Wi-Fi Campus and well maintained, spacious and ventilated classrooms with computer along with internet facility. To maintain and utilize physical, academics and support facilities budget allocated and utilized for Maintenance of all the infrastructure of the College. This is done by holding regular meetings of various committees to ensure optimal allocation and utilization of the available financial resources. To ensure the safety of the students closed circuit television (CCTV) cameras are fixed at vantage points and the monitoring is done at the principals rooms. The laboratories are well maintained with good equipments for the undergraduate, postgraduate and research scholars. The consumable and non-consumable items for the laboratories are purchased by individual departments with the help of purchase committees. The items purchased are entered item wise in the respective stock registers of the departments. The library of the College has text books and journals and also suitable furniture for students to do their reference and reading works. The library is also in possession of some very old and rare books. The library is automated using the software GS Library Management Systems. Visitors, Staff and students have to enter their information in entry register maintained by the library. Librarian of the college holds orientation session for proper utilization of Library resources. The Library has book bank facilities for needy and meritorious students. The annual purchase of books and journals are

done with the input given by the faculty members. Library is open for students 09:00 A.M to 04:00 P.M. Reading room facilities is open for 247. Sports Yoga are integrated part of curriculum. Periods are allocated in time table for sports and yoga. Students who participate in Inter College and University level competitions regularly practiced in the play fields and gym under the supervision of Physical Education teacher. ICT facilities are provided to all students and faculty members. Computer Labs are well maintained along with internet facility. Periods are allocated in time table for enhancing ICT skills. Computer Labs are open from 09:00 A.M to 4:00 P.M.

http://www.sidhwankhurdeducation.com/sites/default/files/download_files/Procedures%20%26%20Policies%2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---------------------------------|--------------------|------------------|
| Financial Support from institution | Bahi Divas Memorial Scholarship | 6 | 33000 |
| Financial Support from Other Sources | | | |
| a) National | 0 | 0 | 0 |
| b) International | 0 | 0 | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|-------------------------------------------|------------------------|-----------------------------|---------------------|
| Personal Counselling | 02/10/2018 | 8 | Institutional Level |
| Meditation | 10/01/2019 | 50 | Institutional Level |
| Yoga | 10/01/2019 | 50 | Institutional Level |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|----------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| 2019 | Guidance Counselling | 11 | 11 | 11 | 2 |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| nil | 0 | 0 | G.H.G. Harparkash College of Edu. for Women, Sidhwan Khurd, Akal Academy, Sowaddi Kalan, Anand Isher Public School, Koth epona, D.A.V. School, Jagraon, Satya Bharti School, Bhaini Araiyan, Satya Bharti School, Sherpur Kalan, Sanmati Vimal Jain Sen. Sec. Scho | 10 | 10 |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|----------------------------------------------------|--------------------------|---------------------------|-----------------------------------------------------------------|--------------------------------------|
| 2019 | 1 | B.Ed. | Education | L.L.R.M. DAV College, Jagraon | M.A. (English) |
| 2019 | 1 | B.Ed. | Education | G.H.G. Harparkash College of Education for Women, Sidhwan Khurd | M.Ed. |
| 2019 | 1 | M.Ed. | Education | Private Candidate | M.A. (English) |
| 2019 | 9 | M.Ed. | Education | G.H.G. Harparkash College of | P.G. Diploma in Guidance Counselling |

| | | | | | |
|---------------------------|---|-------|-----------|------------------------------------|----------------|
| | | | | Education for Women, Sidhwan Khurd | |
| 2019 | 1 | M.Ed. | Education | S.D. College, Ludhiana | M.A. (Eco.) |
| 2019 | 1 | B.Ed. | Education | K.C.W. Sidhwan Khurd | M.A. (English) |
| 2019 | 1 | B.Ed. | Education | C.T. University, Ludhiana | M.Sc. (Botany) |
| 2019 | 1 | B.Ed. | Education | K.C.W. Sidhwan Khurd | M.A. (English) |
| 2019 | 1 | B.Ed. | Education | Private | M.A. (English) |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|-----------------------------------------|
| NET | 3 |
| Any Other | 7 |
| Any Other | 1 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|-----------------------|------------------------|
| Kho-Kho Matches | Institution Level | 36 |
| Throw Ball Matches | Institution Level | 36 |
| Tug of War Competition | Institution Level | 30 |
| Athletics | Institution Level | 42 |
| Badminton Matches | Institution Level | 12 |
| Talent Hunt Dramatics | Talent Hunt Dramatics | 54 |
| Talent Hunt Literary | Talent Hunt Dramatics | 25 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are Head Girls to represent every class i.e. B.Ed. and M.Ed. They manage and organise in class and outside classroom activities. Beside Head Girls there are office bearers selected by each society i.e. Dramatics Society, Literary Society, Fine Arts Society and Sports Society. They help in organisation of various programmes in the campus. Hostel Head Girls assist in various disciplinary duties and Hostel matters.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a Decentralized Governance System. 1. Principal Level:- The Principal in consultation with the faculty nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the senate of the College. 2. Faculty Level:- Faculty Members are given representation in various Committees/Cells. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. List of Committees:- 1. Time Table Committee 2. College Calendars Committee 3. Advisory Committee 4. IQAC 5. Research Committee (Research Centre) 6. Admission Committee 7. Seminar Committee 8. Inter-College Competition Committee 9. News and Press reporting 10. NSS Programmer Officers 11. Purchase Committee 12. College Magazine Electors 13. Evaluation Committee 14. Teaching Practice Committee 15. Gurudwara Committee 16. Guidance Cell 17. Placement Cell 18. Discipline Committee 19. Societies- Fine Arts, Sports, literary, Dramatic, IT. Participative Management:- The Institution promotes the century of participating management. The Principal, Governing Body of the College, IQAC are involved in defining policies and procedures, framing guidelines and rules regulations pertaining to internal examination, test, discipline, grievance, finance etc. Principal and faculty members are involved in joint research and have published papers. Students and office staff join hands with the Principal and Faculty for the execution of different academic, administrative, extension related and co-curriculum activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Industry Interaction / Collaboration | <p>The college has linkages with other institutions / industries for internship programme of B.Ed. teacher trainees. College has linkages with 23 institutions for internship programme. The list is enclosed herewith. 1. G.H.G Public Sen. Sec. School, Sidhwan Khurd 2. Sikh Girls Sen. Sec. School, Sidhwan Khurd 3. Harvest International School, Jassowal 4. Police Public School, Bharowal Kalan 5. Adarsh Kanya Sen. Sec. School, Jagraon 6. G.H.G Academy, KotheBaggu, Jagraon 7. Govt. Sen. Sec. School, Gagg Kalan 8. Baba Ishar Singh Nanaksar Sen. Sec. Public School, Ludhiana 9. Jatindera Greenfield School, GurusarSudhar 10. Camp Khalsa Sen. Sec. School, Mohi 11. Shaheed Sukhdev Memorial Public School, Virk 12. AnandIshar Public School, KothePona 13. Sikh Girls Sen. Sec. School, Jagraon 14. Satya Bharti Adarsh School, Sherpur Kalan 15. GMT International School, Kakowal Road, Ludhiana 16. Govt. High School, Mandiani 17. KendryaVidyalaya No.2 Halwara 18. AjitsarKhalsa Sen. Sec. School, Jangpur 19. GHG Khalsa High School, Shimlapuri, Ludhiana 20. M.L.D Sen. Sec. School, Talwandi Kalan 21. Sant Sunder Singh Public School, Boparai 22. Bhai Randhir Singh Memorial Public High School, Pamal 23. Guru Nanak International Sen. Sec. Public School, Ludhiana</p> |
| Human Resource Management | <ul style="list-style-type: none">• Institution identifies the faculty development needs and career progression of the staff and organizes various workshops, seminars, conferences, training programmes and extension lectures.• Faculty members are encouraged to attend refresher course and orientation course required for their career enhancement.• Conferences and seminars at state, national and international levels are attended by teachers regularly. The teachers have attended faculty development programmes from various institutions.• Institution organized seminar on 'Alienation of Students of Punjab from Higher Education' and 'Save |

Mother Earth'. • Institution organized workshop on Life Skills among Adolescents and Faculty Development Workshop.

Examination and Evaluation

The institution employs examination and evaluation process prescribed by Panjab University, Chandigarh in which students are assessed externally as well as internally. For B.Ed. 20 marks are kept for internal assessment and 80 marks are kept for external evaluation whereas for M.Ed. 30 marks are kept for internal assessment and 80 marks are kept for external evaluation. The internal evaluation is done on the basis of monthly class test, unit test and one home tests (per semester), skill in teaching exams, discussion lessons, teaching aid preparation performance in co-curricular activities, seasonal work prescribed by the University etc. The external evaluation is done on the basis of theory exams conducted by the Panjab University, Chandigarh at the end of the semester. Practical exams and dissertation viva-voce are also conducted as per the requirements. The concerned teachers take remedial classes of the concerned subjects on the basis of monthly class test and unit test.

Teaching and Learning

The institution provides required facilities to ensure that the teaching and learning methods are effective. Overhead Projectors, Laptops, Smart Classroom, Multi-media Lab, Language Lab, Tech. Lab, Science Lab, Social Studies Resource Centre, Mathematical Lab, ICT, Library, Psy. Lab are provided to the teachers. Time to time special training is provided to the faculty to use these technologies. For effective learning faculty encourage students for peer tutoring, collaborative learning, Role playing etc. Faculty members also used simulation peer teaching, internship practicum etc for curriculum transactions. To ensure effective teaching learning process, faculty used various teaching methods- Assignment methods, Seminars, workshops, project, team teaching, interactive sessions and discussions, internet bared method, Taller by resource persons, Field trips, Action research etc.

| | |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Curriculum Development</p> | <p>Our college is affiliated to Panjab University, Chandigarh and it follows the curriculum prescribed by the University for B.Ed., M.Ed. and Ph.D. Course Work in Education.</p> |
| <p>Research and Development</p> | <p>The college encourages Research Development through Research centre. Faculty members are actively involved in presenting research papers in International and National Conferences, seminars organized within the Country.</p> |
| <p>Library, ICT and Physical Infrastructure / Instrumentation</p> | <ul style="list-style-type: none"> • Library is automated and successfully running the software G.S. library management under various modules. Newspaper clipping service is provided and record is maintained in the form of vertical files. Provision of Book Bank facility for needy and meritorious students is available in the institution. Library has a membership of National Digital Library. College celebrates special days and book exhibitions are organized by the library committee. • College has Wi-Fi campus and well maintained spacious and ventilated classrooms with computer along with internet facility. To maintain and utilize physical, academics and support facilities budget is allocated and utilized for maintenance of all the information of the college. • To ensure the safety of the students Closed Circuit Television (CCTV) Cameras are fixed at vantage points and the monitoring is done at the principals room. • The college has well-furnished two computer laboratories which provide a multipurpose technology and collaborative workspace for staff and students. High speed Wi-Fi internet facility is available in the college campus to enable staff and students access study material, creating assignments and doing research work. • Computer Lab 1 features 25 personal computers with Microsoft Windows 7 / Windows 10 and Office 2007/ Office 2010 applications plus Printer cum Scanner capability. Wi-Fi internet facility is also available in the Lab. A variety of application software like word processing, spreadsheets, database management, presentation and graphics software are available to meet the needs of staff and students. LCD projector, smartboard and whiteboard |

are also installed so that teachers can deliver lessons effectively. Additionally, LCD projectors are also installed in lecture halls to make it easy for the faculty to utilize ICT strategies for teaching and learning process. • Computer Lab 2 houses 27 computers having recent versions of software. It also has high speed internet facility which helps greatly in accessing online educational resources. The Lab is equipped with Windows7 / Windows10 operating system and Office 2007 / Office 2010 application software. It also provides tools and technologies to create and edit documents, complete class assignments, communicate via email and conduct data analyses. Language Lab software is also installed in computers to help students in language learning and communication skill development. • Computer Laboratories incorporates a great many of essential and useful features. Both computer labs are dedicated to meet the teaching, learning and research needs of the faculty and students.

Admission of Students

• The college maintains transparency in the entire admission procedure. This is done according to admission criterion defined by the affiliated university which is applied to all the students. For admission to B.Ed. and M.Ed. course, the college strictly follows the reservation norms of the state govt. / Panjab University, Chandigarh. For admission to B.Ed. class the students are required to apply online by the stipulated date in which they are to furnish their preference of college and teaching subjects. As directed by the State Govt., entrance test is also taken. The University prepares the merit list according to major subjects. After allotment of seats in the counselling, the student report to the respective college where merit and original certificates are duly checked. For vacant seats, after second online counselling the University conducts manual counselling. College has no right to do admission on their own. • For M.Ed. admission, University and college advertises in the leading English and vernacular newspaper and on the website of the college. The application forms for

M.Ed. admission are invite adhering to the norms of the University. The admission committee scrutinizes the form according to the prescribed eligibility criteria. Merit list is prepared and admission is done by the college accordingly. A proper admission record is maintained. • For admission, college admission committee and counselling cell gives appropriate guidance and counselling to the students by establishing free help desk for technical assistance.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Examination | The examination office is equipped with computers. Students apply for their examination online. Admit cards of the students for examination are received online and the results are declared online by the University All the faculty members have their personal examiner ID which are allotted to them by Panjab University, Chandigarh and every time teachers fill online form by providing list of subjects taught by them during that semester to act as external examiner for checking external examination answer sheets. Panjab University sends duty list through personal e-mail and text messages to the concerned teachers. Institution also submits online internal assessment of all the students on the Panjab University examination portal. |
| Planning and Development | Through e-governance the institution is able to interact with all stakeholders in a convenient and efficient manner. The activities of various committees are well coordinated and implemented with the use of technology. The institution maintains personal information and records of the employees. |
| Administration | Through e-governance the institution is able to interact with all stakeholders in a convenient and efficient manner. The activities of various committees are well coordinated and implemented with the use of technology. The institution also maintains personal professional information and records of the employees. Students and staff WhatsApp groups, e-message, e-mail, Facebook, Twitter and college website etc. are used for effective |

| | |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | administration. College time table, academic calendar, examination rules and instructions, date sheets and all important notices and circulars are shared with staff and students by using these technologies. |
| Finance and Accounts | All activities related to finance and accounts have been computerised. Accounting software Tally is used to keep track of all financial transactions. Grants received from Punjab Govt., DPI, Panjab University, NSS grant etc. are received through Public Financial Management System (PFMS). |
| Student Admission and Support | The admission process begins with advertisement in Newspapers, through social media and the college website. For B.Ed. the entire admission process is centralized with the help of e-governance. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|---------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| 2019 | Dr. Gurwinder Singh | Role of NAAC for Quality Expansion in Teacher Education | G.H.G. Khalsa College of Education, Gurusar Sudhar | 400 |
| 2019 | Dr. Ajay | Role of NAAC for Quality Expansion in Teacher Education | G.H.G. Khalsa College of Education, Gurusar Sudhar | 400 |

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------|------------|-----------------------------------------|---------------------------------------------|
| 2018 | Faculty Development Workshop | nil | 04/06/2018 | 08/06/2018 | 14 | 2 |
| 2018 | Seminar on 'Save | nil | 31/10/2018 | 31/10/2018 | 14 | 2 |

| | | | | | | |
|---------------------------|--------------------------------------------------------|-----|------------|------------|----|---|
| | Mother Earth' | | | | | |
| 2019 | Alienation of students of Punjab from Higher Education | nil | 23/02/2019 | 23/02/2019 | 14 | 2 |
| 2019 | Life Skills among Adolescents | nil | 11/04/2019 | 12/04/2019 | 14 | 2 |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|----------------------------------------------------------------------------------------------|---------------------------------|------------|------------|----------|
| FDP on Nai Talim, Experimental Learning and Work Education in School Teacher Edu. Curriculum | 2 | 18/11/2018 | 24/11/2018 | 7 |
| Faculty Development Program | 5 | 15/02/2019 | 15/02/2019 | 1 |
| Faculty Development Program | 5 | 14/08/2018 | 14/08/2018 | 1 |
| Improving Quality of Ranking of Cell etc. Quality of Delivery to students | 1 | 15/02/2019 | 15/02/2019 | 1 |
| Faculty Development Program | 1 | 27/05/2019 | 02/06/2019 | 7 |
| Refresher Course | 2 | 10/12/2018 | 28/02/2019 | 80 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 12 | 15 | 8 | 34 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>• Provision of paid study leave is there. • Staff members get the facilities for their work like access to internet in computer lab, high level research material (surveys, thesis, journals, online consultation of research material) and literature books by authors of national and international repute). Psychological lab, well equipped with more than 150 psychological tests to be used as research tools. • Extension lectures on research methodology especially on the latest issues, methods and ethics are organized. • Regular as well as adhoc guides the M.Ed. for research work.</p> <p>• The faculties who complete their Ph.D. are honoured on the occasion of annual convocation. • Whosoever in teaching faculty writes and publish a book i.e. released by organizing a special book release ceremony. • The regular faculty on completion of their Ph.D. gets increments as per the UGC norms. • The principal always inspires and reinforces the staff members in their efforts of research work in Ph.D.</p> <p>• Staff members are encouraged to participate and present papers in the seminars which are organized in other colleges and universities. • TA/ DA and duty leave for attending seminars, workshops, etc. are sanctioned by the</p> | <p>• Class-IV employees of the college are given uniforms and sweaters/jackets every year. • Advance money as and when required is provided. • Loan facility from PF is also available. • Leave encashment are made to the staff members. on retirement gratuity is provided as per Punjab Government rules. • Farewell party is organized for the retiring faculty. • To satisfy the spiritual needs a Gurudwara is maintained inside the campus where the staff members and students can visit as per their wish.</p> <p>• Provision of Employees Provident fund is there. • Safai Sewaks get free meals for whole family. • Tea is given twice to Non-Teaching staff daily. • Provision of providing lunch to all employees in college mess on minimal rates. • Provision of medical and maternity leave (for female staff) is also there. • Timely disbursement of salary is also a point of satisfaction for teaching and non-teaching staff. • Free accommodation is also available to class-IV employees in the campus.</p> | <p>1. Shaheed Major Shivdev Singh Sidhu Memorial Scholarship (For student residing in Sidhwan Khurd Village). No. of Scholarship - 01</p> <p>2. Pritam Kaur Memorial Scholarship by Shri Guru Hargobind Ujjagar Hari Trust, Sidhwan Khurd (College Trust) (For needy students) No. of Scholarship - 02</p> <p>3. Satinder Memorial Scholarship by Shri Guru Hargobind Ujjagar Hari Trust, Sidhwan Khurd (College Trust) (For needy students) No. of Scholarship - 06 (Tentative)</p> <p>4. Scholarships on Founders Day by Shri Guru Hargobind Ujjagar Hari Trust, Sidhwan Khurd (College Trust):</p> <p>a) For Academic Achievements (No. of Scholarship - 04), Sports Achievements No. of Scholarship - 01</p> <p>b) S. Gurdeep Singh Jhajj Memorial Scholarship for students scoring good marks in previous session. No. of Scholarship - 1</p> <p>5. Scholarship for needy students from college fund. No. of Scholarship: 10-12</p> <p>6. Guru Harkrishan Education Scholarship (Marks obtained in previous class and family income less than 10,000/-) No. of Scholarship - 14 (Tentative) (Accordingly to Society) From L Shri Guru Harkrishan Education Society, Chandigarh.</p> <p>7. Scholarship for SC Students (Based on Caste and less Income) No. of Scholarship - SC Students) (Accordingly to</p> |

college. • The college has well furnished staffrooms, mess facility, drinking water facility in the staffroom, oven and air cooler. Staff is provided with small cupboards and washrooms. • There is a separate reading area in the library for staff. • For efficient management of curricular and co-curricular activities, separate committees of staff are formed where the staff members have freedom to take decisions for the execution of college activities. • There is staff welfare fund. • Staff hostel facility is provided to the staff members who are willing to stay in the college. • Well-furnished residence is provided to principal of the college.

- Advisory committee comprising of senior members give constructive suggestions and recommendations to principal for the smooth conduct o activities of the college. • Teachers day is celebrated. • Friendly match of throw ball is also organized for staff members keeping in view their entertainment needs. • Advance money as and when required is provided. • Loan facility from PF is also available. • Provision of medical and maternity leave (for female staff) is also there. • Leave encashment one made to the staff members. On retirement gratuity is provided as per Punjab Govt. rules. • Farewell party is organized for the retiring faculty. • Advisory committee

Pb. Govt.) From: Welfare of SC BC Pb, SCO 128-129, Sec 34-A, Chd. 8. Punjab State Merit Scholarship (Obtained above 60 marks in last class) No. of Scholarship -01 or 02) (Accordingly to Pb. Univ. Chd.) From The Registrar, Panjab University, Chandigarh 9. Merit-cum-Means Scholarship (Family Income less than 3 Lac and marks obtained in Graduation) No. of Scholarship -05 From College Development Council, Panjab University, Chandigarh. 10. Single Girl Child Scholarship (For Single Girl Child) No. of Scholarship -01 From College Development Council, Panjab University, Chandigarh. 11. Physically Challenged Scholarship (Percentage of Physical Challenged and marks obtained in last class) No. of Scholarship -01 From College Development Council, Panjab University, Chandigarh. 12. Physically Challenged Scholarship No. of Scholarship -01 From Director Social Security and Women and Child Development Dept. Chandigarh Ludhiana) 13. Late Dewan Som Nath Scholarship (Marks obtained in previous class and less family income) No. of Scholarship -01 or 02) From The Registrar, Panjab University, Chandigarh 14. Sports Scholarship (Achievements in Sports and Marks obtained in previous class No. of Scholarship -01 From College Development Council, Panjab University,

comprising of senior members give constructive suggestions and recommendations to principal for the smooth conduct of activities of the college. • Teachers day is celebrated. • Leave encashment are made to the staff members. On retirement gratuity is provided as per Punjab Government rules. • Farewell party is organized for the retiring faculty. • To satisfy the spiritual needs a Gurudwara Sahib is maintained inside the campus.

Chandigarh. 15. Book Bank facility for students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external financial audit. The institution has a Bursar. Internal Audit: - The internal auditors (Principal, Chartered accountant of the institution, Trust office superintendent) carry out both financial and system audit regularly and submit quarterly reports. The following areas are covered under internal audit- • Budget V/s Actual performance • Revenue and Expenditure Audit • Fixed deposits and interest receipt • Fixed assets and purchases • Statutory compliance on TDS, EPF • Salary statement of employees • Repair Maintenance expenditure • Mess expenditure External Audit: - Accounts of the institution one audited annually by Deputy Director (Audit Finance/Revenue). Financial department of Punjab Govt., Ludhiana also carry out Audit of Grants received from Punjab Govt. External Audit (every five years) is also carried out by AG of Punjab (Audit General of Punjab).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|------------------------------|
| Shri Guru Hargobind Ujjagar Hari Trust, Sidhwan Khurd | 891557 | Trust share salary 5, 20, 25 |
| View File | | |

6.4.3 – Total corpus fund generated

972358

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | nil | Yes | IQAC |

| | | | | |
|----------------|-----|----------------------------------|-----|-------------------------------|
| Administrative | Yes | Panjab University, Chandigarh | Yes | Head of College Management |
|----------------|-----|----------------------------------|-----|-------------------------------|

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|-----|
| NIL |
|-----|

6.5.3 – Development programmes for support staff (at least three)

| |
|-----|
| NIL |
|-----|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Eco friendly campus • New computers • Plantation of Herb and Fruit trees • Personality Development Programme |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.5.5 – Internal Quality Assurance System Details

| | |
|----------------------------------------|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | Yes |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|----------------------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018 | Faculty Development Workshop | 04/06/2018 | 04/06/2018 | 08/06/2018 | 20 |
| 2018 | On the Spot Teaching Aid Preparation Competition | 31/07/2018 | 31/07/2018 | 31/07/2018 | 50 |
| 2018 | Independence Day Celebration | 14/08/2018 | 14/08/2018 | 14/08/2018 | 100 |
| 2018 | Teej Festival Celebration | 20/08/2018 | 20/08/2018 | 20/08/2018 | 104 |
| 2018 | Teachers Day Celebration | 05/09/2018 | 05/09/2018 | 05/09/2018 | 102 |
| 2018 | Tree Plantation | 06/09/2018 | 06/09/2018 | 06/09/2018 | 50 |
| 2018 | Orientation on Swachh Bharat | 08/09/2018 | 08/09/2018 | 08/09/2018 | 85 |
| 2018 | Inter House Debate and Poem Recitation Competition | 13/09/2018 | 13/09/2018 | 13/09/2018 | 24 |
| 2018 | Hindi Divas | 14/09/2018 | 14/09/2018 | 14/09/2018 | 100 |
| 2018 | Celebration of Birth | 28/09/2018 | 28/09/2018 | 28/09/2018 | 105 |

Anniversary
of Shaheed
Bhagat Singh

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|-------------------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| NSS-Social Awareness Rally | 15/01/2019 | 15/01/2019 | 50 | 0 |
| Visit to Bal Ghar, DhamTalwandi Khurd | 04/05/2019 | 04/05/2019 | 50 | 0 |
| Teej Festival | 29/08/2018 | 29/08/2018 | 50 | 0 |
| Poster Making Competition, Slogan Writing | 31/10/2019 | 31/10/2019 | 50 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Tree Plantation Drive on 06/09/2019 Chief Guest- Dr. H. S. Sur (SGHGU Hari Trust Sidhwan Khurd)
- Orientation on Swachh Bharat Abhyaan (Dr. Gurwinder Singh) on 08/09/2018 with the collaboration of NSS Camp.
- NSS-One Day Camp Swachhta Hi Sewa on 29/09/2018 Dr. Hardeep Singh Sur (SGHGU Hari Trust Sidhwan Khurd) inaugurated Motivated the students to save the environment.
- Save Mother Earth on 31/10/2018 Chief Guest- Dr. Prabhjot Kaur Sidhu (Head of Dept. of Climate Agriculture Metrology PAU Ludhiana) Key Speaker- Mr. Ajay Kumar Jha (director of Public Advocacy Institution for right values of India) (Guest of Honor) Activities:- Poetical recitation, PPT, Poster Making Competition, Slogan Writing Competition
- Cleanliness Drive- College Campus on 13/01/2019
- Eco-waste Management-Need of the hour (Ext. Lecture Dr. Ajay Kumar) on 16/01/2019
- Dr. Harmail Singh Sidhu motivated to the students to make the society Clean Green on 10-16 Jan, 2019.
- Dr. H.S Sur motivated to the students to keep the environment safe to make the littering the garbage outside not burning the heap of garbage on 11/01/2019.
- Extension Lecture on theme Responsible environment behaviour by Principal Dr. Amandeep Kaur.
- Cleanliness drive in college campus Gurudwara Sahib Health centre of Sidhwan Khurd on 13/01/2019.
- Rally on Save water Drug addiction on 15/01/2019

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Physical facilities | Yes | 110 |
| Ramp/Rails | Yes | 110 |
| Braille Software/facilities | Yes | 0 |
| Rest Rooms | Yes | 110 |

| | | |
|----------------------------------------------------------|-----|---|
| Scribes for examination | Yes | 0 |
| Special skill development for differently abled students | No | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------------|----------|----------------------------------------------------------|----------------------------------------------------------|--------------------------------------------|
| 2018 | 1 | 1 | 29/08/2018 | 1 | Teej Festival Cultural Values | Teej Festival Cultural Values | 110 |
| 2018 | 1 | 1 | 31/10/2018 | 1 | Save Mother Earth (Management) | Save Mother Earth (Management) | 100 |
| 2018 | 1 | 1 | 14/12/2018 | 1 | Ext. Lecture by S. Ram Singh (SDM Jagraon) Drug Abuse | Ext. Lecture by S. Ram Singh (SDM Jagraon) Drug Abuse | 86 |
| 2019 | 1 | 1 | 14/01/2019 | 1 | Lohri-Culture Values | Lohri-Culture Values | 104 |
| 2019 | 1 | 1 | 15/01/2019 | 1 | Rally-Social Issues Awareness | Rally-Social Issues Awareness | 50 |
| 2019 | 1 | 1 | 25/01/2019 | 1 | Participation in Start-up India Punjab Yatra | Participation in Start-up India Punjab Yatra | 50 |
| 2019 | 1 | 1 | 26/02/2019 | 1 | PAU Flower Show | PAU Flower Show | 2 |
| 2019 | 1 | 1 | 03/03/2019 | 1 | Flower Show at Gurudwara Shri Guru Singh Sabha, Ludhiana | Flower Show at Gurudwara Shri Guru Singh Sabha, Ludhiana | 2 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|------------|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prospectus | 14/05/2018 | <ul style="list-style-type: none"> • Prospectus of the college is published annually. It includes information about vision, mission, history and profile of the Institution. Rules and regulations for M.Ed. and B.Ed.students are mentioned in the Prospectus. Hostel and Library rules and code of conduct are also mentioned in it. • Orientation Session • Various cells and committees are formed in the college: - 1. Anti-Ragging Committee 2. Guidance and Counseling Cell 3. Discipline Committee. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------------------------------------------------------|---------------|-------------|------------------------|
| Path of Shri Sukhmani Sahib | 06/08/2018 | 06/08/2018 | 100 |
| Independence Day Celebration | 14/08/2018 | 14/08/2018 | 110 |
| Teej Festival | 29/08/2018 | 29/08/2018 | 85 |
| Teachers Day | 05/09/2018 | 05/09/2018 | 105 |
| Welcome Party | 11/09/2018 | 11/09/2018 | 110 |
| Swachh Bharat Abhyaan | 08/09/2018 | 08/09/2018 | 50 |
| Inter House Debate Poem Recitation Competition | 13/09/2018 | 13/09/2018 | 45 |
| Hindi Divas | 14/09/2018 | 14/09/2018 | 102 |
| Celebration of Birth Anniversary of Shaheed Bhagat Singh | 28/09/2018 | 28/09/2018 | 100 |
| Swashtha Hi Sewa | 29/09/2018 | 29/09/2018 | 50 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Every new session is inaugurated by planting sapling. College campus is polythene free.
- Students and faculty are encouraged to keep the campus green by plantation campaigns time to time.
- The College is successfully running

vermi composting unit. • Waste management is done through segregation of different type of waste using three types of dustbins. • Organization of Seminar Save Mother Earth to inculcate environmental consciousness among the students and faculty is a regular feature.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-I Title:- Personality Development Programme for B.Ed Students
Objective:- To equip B.Ed students with a effective communication skills and to develop and groom their personality. **The Context:-** As most of the students are from rural background, they have less exposure and communication skills. Therefore, a well framed PDP was needed. **The Practice:-** PDP was introduced for B.Ed Semester-I students. The curriculum included eight modules:- Modules Program I Listening Skills II Reading Skills III Conversation IV Language Lab usage V Speaking Skills VI Writing Skills VII Self Grooming VIII Interview Skills Throughout the session one period daily (six period weeks) is being devoted for this activity beside the regular time table. **Evidence of Success:-** The following changes have been noticed. - Better Communication Skills - Enhanced personality and self confidence - Better Academic outcomes
Problem Encountered:- Initially students were not confident to use Language Lab/Software and were reluctant in using it. But after regular exposure they became competent enough to used Language Lab software in their internship program.
Best Practice-II Title:- professional growth programme for in-service school teachers. **Objective:-** To equip in-service school teachers with latest methods and skills. **The Context:-** In context with professional growth programmes for in-service school teachers, this year our college has acted as study centre for 6 month PDPET (Professional Development Programme for Elementary Teachers) of National Institute of Open Schooling. **The Practice:-** It was a bridge course of six month duration consisting of theory, school based activities, workshop based activities and practice teaching. 78 school teachers attended personal contact programme in December, 2018 and workshop based activities in January, 2019. **Evidence of Success:-** All the 78 candidates completed and qualified PDPET Bridge course with good grades. **Problem Encountered:-** It was felt that theoretical aspect was over emphasized. As school teachers are already equipped with theoretical knowledge, they studied theoretical aspects in their B.Ed. course also. So, in this bridge course emphasis should be on practical aspect.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sidhwanekhurdeducation.com/sites/default/files/download_files/Best%20Practices%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

G.H.G Harparkash College of Education for Women, Sidhwan Khurd, Ludhiana is a Rural Teacher Education Institution working since 1955 in the field of women education. The institution distinctiveness features are : 1. Personality Development Program is organized for B.Ed students to train them How to Communicate with others and improve their communication skills through various modules. 2. Eco Friendly and Green practices are the regular features of the institution:- (a) Functional Vermi compost Unit. (b) Save Mother Earth four Annual Seminar to create awareness regarding soil preservation and waste water management is a regular feature of the institution. Every year our college participates in Flower shows organized by M.S. Randhawa. Flower show organized

by Department of Floriculture Landscaping Punjab Agricultural University, Ludhiana and Gurudwara Sri Guru Singh Sabha, Sarabha Nagar, Ludhiana and wins many prizes in various categories of flowers. 3. All faculty are highly qualified and college provides opportunities for their professional growth by giving financial incentives for this purpose. 4. Financial assistance and scholarships are provided to high-achievers and needy students. Founders day Memorial Scholarship provided to toppers of M.Ed. and B.Ed. classes in the field of academic, sports and religion. One student has been awarded Student of the Year scholarship. 5. The college provides coaching facility for B.Ed. Entrance Test and CTET and PSTET to all M.Ed. and B.Ed. students free of cost. 6. Remedial Teaching is provided to the slow bloomers and subject wise expert teachers are appointed to take their classes after taking home examination. For this purpose, schedule is prepared according to college calendar. 7. Career guidance and Counseling is provided to school and college students by the faculty members. For this purpose, Dr. Manjeet Kaur, Dr. Sarvjeet Kaur and Dr. Gurwinder Singh visited Sikh Girls Sen. Sec. School, Sidhwan Khurd, Ludhiana, GHG Public Sen. Sec. School, Sidhwan Khurd, Khalsa College for Women, Sidhwan Khurd, Govt. Sen. Sec. School, Sohian, Govt. Sen. Sec. School, Sidhwan Kalan delivered extension lectures to guide the students to choose different Higher Educational and vocational courses all to their capability and interest.

Provide the weblink of the institution

http://www.sidhwankhurdeducation.com/sites/default/files/download_files/Institutional%20Distinctiveness%202018-19.pdf

8.Future Plans of Actions for Next Academic Year

1. To organize seminar / extension lectures / workshop in the college. 2. To organize educational trips / visits for students to provide real life experiences. 3. To organize rallies on social issues for increasing community awareness. 4. To make preparations for participation in Youth festival and inter college competitions. 5. To prepare for participation in Inter college sports competitions.